Overview

USPS Ship is a modernized platform enabling commercial package payment, verification, and end-to-end visibility for a wide array of domestic and international products.

Mailers submit package documentation, which is compared to physical package attributes from scan data, to determine an accurate postage amount. Charges are then automatically applied to the customer accounts.

Convenient online reports and Informed Visibility® Mail Tracking & Reporting (IV-MTR) data feeds are also available to learn more about package pricing and improve documentation quality. From pricing to payment, adjustments, and reports, USPS Ship handles the details so customers don't have to.

Highlights

- ✓ **Advanced Pricing Logic**
- ✓ **Seamless Payment**
- ✓ **Automated Postage Adjustments**
- ✓ **End to End Visibility**

- **Advanced Pricing Logic:** Each package is priced using the weight, dimensions, entry, and packaging data from the manifest and checked against the approved price in the Commercial or Negotiated Service Agreement. USPS Ship maximizes the number of packages priced per manifest file, resulting in fewer rejections and corrections.
- **Seamless Payment:** All USPS Ship transactions are applied to the customer's Enterprise Payment Account (ACH Debit Trust Account supported). It provides refunds for overpayment and supports non-manifested returns, allowing customers to return packages without submitting a manifest file.
- **Automated Postage Adjustments:** USPS Ship auto-correction logic resolves most manifest errors. Updates are validated across all channels, including online, APIs, PC Postage, and Manifest. Auto-correction details are provided in data feeds for correction of future manifest files.
- **End to End Visibility:** Online Reports and IV-MTR data feeds display transactions, postage adjustments details, and manifest feedback reports through an online dashboard, adjustments API, or customized data feed.

Sign up for USPS Ship

With USPS Ship, customers can take advantage of USPS domestic and international shipping options, including:

- **Domestic**: Priority Mail, Priority Mail Express, Parcel Select, Ground Advantage, First-Class Package Service, USPS Connect Local, USPS Connect Local Mail, USPS Connect Regional, Parcel Return Service
- **International:** Priority Mail International, Priority Mail Express International, First-Class Package International Service

To enroll in USPS Ship, customers must have a USPS business account with a Customer Registration ID (CRID), Mailer ID (MID) and an Enterprise Payment Account (EPA). Customers can navigate to the Customer Onboarding Portal or the Business Customer Gateway to create a business account.

Categories	USPS Ship Features
Products and Services	USPS Ship supports postage calculation and adjustment for Domestic and International Package Products including Priority Mail, Priority Mail Express, First-Class Package Service, Parcel Select Ground, Parcel Select Lightweight, Priority Mail International, Priority Mail Express International, and First-Class Package International Service. USPS Ship also supports USPS Connect Local, USPS Connect Local Mail, USPS Connect Regional, USPS Returns, and Parcel Return Service (PRS).
Manifest/Label Creation	USPS Ship customers have several options for generating package labels: using their own or commercial off-the-shelf software, connecting to Click N' Ship, or connecting to USPS APIs. Customers may create and submit a manifest file (SSF version 1.6, 1.7, or 2.0) including rate ingredients (weight, dimensions, packaging, entry) postage, and payment method for each package to USPS via PDX, SFTP, or AS2. USPS Ship validates and prices each individual package using claimed rate ingredients. If a package fails to price, USPS Ship uses advanced processing logic to update the rate ingredients included in the manifest to price as many packages as possible. Details for manifest creation can be found in USPS Publication 199. The complete list of valid rate ingredient combinations can be found in USPS Publication 205.
Manifested Label Charges	USPS Ship validates the weight, dimensions, entry, and packaging provided in the manifest for each package so that they can be priced appropriately. If the individual packages cannot be priced, then advanced processing logic is used to update the incorrect pricing elements. Details on updated pricing elements can be found in the IV-MTR data feeds. USPS Ship supports Commercial and Negotiated Service Agreements (NSAs), as well as supporting Sunday/Holiday Delivery. Shippers should work with USPS sales to be approved for either Commercial or NSA pricing. USPS Ship transactions are applied to the customer's Enterprise Payment Account (ACH Debit or Pre-funded account) on the day the manifest is processed. Enterprise Payment Accounts can be set up during the onboarding process through the Customer Onboarding Portal.
Pricing	USPS Ship supports Commercial and NSAs, as well as supporting Sunday/Holiday Delivery. Shippers should work with USPS sales to be approved for either Commercial or NSA pricing.
Payment	USPS Ship transactions are applied to the customer's Enterprise Payment Account (ACH Debit or Pre-funded account). Enterprise Payment Accounts can be set up during the onboarding process through the Customer Onboarding Portal. Postage is charged on the day the manifest is processed. Census adjustments are charged when the package is delivered, or 7 days after the last physical scan.
Value Added Features	Postage is validated by comparing the weight, dimensions, entry, and packaging provided in the manifest to the pricing elements (weights, dimensions, etc.) measured during processing. USPS Ship identifies if there was underpayment (shortpaid) or overpayment (overpaid) and automatically applies the postage adjustment to the Enterprise Payment Account. Sampling is performed on packages that are entered at a delivery unit where pricing elements are not measured/captured through automation. Sampling results are compared to the manifested pricing elements and adjustments are applied when applicable. Details on postage adjustments can be found in the data feeds and online reports. USPS Returns allows customers to return packages without submitting a manifest file. Shipping labels can be provided to customers, and postage will be charged once they are used. Postage is calculated upon delivery using pricing elements measured during processing.

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Postage Adjustment: Census	Postage is validated by comparing the weight, dimensions, entry, and packaging provided in the manifest to the pricing elements (weights, dimensions, etc.) measured during processing. Any differences found may result in a postage adjustment are referred to as "census adjustments." Packages entered at Origin Network (e.g., Priority Mail or USPS Ground Advantage) or with a Network Distribution Center (NDC) / Sectional Center Facility (SCF) discount are validated using the census process. Some Destination Delivery Unit (DDU) entered packages will be validated through census adjustments – all other packages entered at the DDU will be evaluated using the sampling process. Potential adjustments and refunds are assessed upon delivery and are based on captured attributes.
Postage Adjustment: Sampling	Sampling is performed on packages entered at Destination Delivery Unit (DDU) sites to validate postage by comparing the manifested pricing elements to the sampling results. Additional postage for shortpaid is extrapolated across packages for a particular mail class, month, and customer. Additional postage is charged if the packages exceed a Statistical Quality Assessment (SQA) threshold (set to 1.5%).
Postage Adjustment: Duplicates	Intelligent Mail Package Barcodes (IMpb) on individual packages must remain unique for a 120-day period. Duplicate packages are identified using pattern recognition on tracking scans. They are priced using measured pricing elements. If pricing elements are unavailable, the duplicate package is priced using a monthly average. Postage for duplicate packages will be assessed on the 16th of the following month.
Postage Adjustment: Unmanifested	Manifests are required for all outbound packages. USPS Ship compares package scans to manifests to determine if a manifest exists for the package. If a manifest is not found, an Unmanifested warning is provided. If a manifest is submitted and cannot be priced, the packages included in the manifest will be considered unmanifested until an updated file is submitted. Shippers have until the 7th of the following month to submit a manifest for the packages to prevent unmanifested adjustments. Postage for unmanifested packages will be collected on the 16th of the following month.
Postage Adjustment: Unmanifested Fees	USPS Ship calculates the percentage of unmanifested packages for a shipper for each month. An unmanifested fee is applied if the shipper's percentage of unmanifested packages exceeds the configurable threshold for the month (set to 4%). The Unmanifested fee will be collected on the 16th of the following month.
Postage Adjustment: Package Quality Noncompliance	USPS Ship calculates Package Quality Noncompliance fees when manifests are submitted that have non-compliant packages that exceed the allowable thresholds. Barcode Quality is validated to ensure each barcode is unique, and that the Mailer ID embedded in the barcode is registered. Address Quality is validated to ensure that the address information submitted in the manifest is accurate. Finally, Manifest Quality is validated to ensure that package was entered at the correct facility and in a timely manner. Postage for Package Quality Noncompliance will be collected on the 16th of the following month. Details on Package Quality Noncompliance errors can be found in USPS Publication 199.
Set-Up IV-MTR Data Feeds	USPS Ship provides customizable IV-MTR data feeds which allow customers to subscribe to, organize data, choose frequency, choose file format, and choose delivery location for data feeds. Customers should complete the following to begin customizing data feeds: • Log in to the Business Customer Gateway (BCG), navigate to "Mailing Services" and scroll to Informed Visibility.

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	• Select "Get Access". • Once access has been granted (this may be immediately), the service button will change to "Go to Service". Select "Go to Service". Further instructions to set up subscriptions can be found at 'Applying for Access to Informed Visibility Mail Tracking & Reporting'. Detailed instructions for customizing data feeds can be found under 'Orientation Training for Informed Visibility Mail Tracking & Reporting'.
Available IV-MTR Data Feeds	Details on every available data element can be found in the USPS Ship Data Dictionary | PostalPro. Additional information on recommended data feeds and their associated fields can be found in the USPS Ship Package Data Feeds and Reports Tech Sheet. **Census Attributes:** Includes a list of packages charged additional postage due to a mismatch between the pricing elements from the manifest and from processing for packaging, weight, dimensions, or entry/zone. **Duplicate Packages:** Includes a list of packages that were identified as duplicates and were not initially paid for and have been assessed postage. Includes warnings, warning removals, and error confirmations in the duplicate IMpb data feeds. **Package Quality Noncompliance Daily Assessment:** Includes the summary of the daily threshold for Package Quality Noncompliance/IMpb (% of packages in error). **Package Quality Noncompliance Error Details:** Includes packages that have an error for Barcode Quality, Address Quality, or Manifest Quality. **Package Quality Noncompliance Monthly Assessment:** Includes assessment details on Barcode Quality, Address Quality, or Manifest Quality for the month. **Package Quality Noncompliance Monthly Transaction:** Includes packages that exceed threshold for Barcode Quality, Address Quality, or Manifest Quality. **Outbound Transactions Payment Details:** Displays a list of individual package charges that were aggregated into a single EPS transaction; updating to include ACH withdrawal amount; include Third Party Billing (TPB) Indicator, TPB CRID, TPB Company Name. **Package Errors and Warnings (PEW):** Includes a breakdown of package level rate ingredients (i.e. extra service) used to calculate total postage charged. The extract includes Enterprise Payment System (EPS) transaction information and, where applicable, the ACH Debit Transaction ID. **Package Transaction Details:** Includes a breakdown of package level rate ingredients (i.e. extra service) used to calculate total postage charged. The extract includes Enterprise Payment System (EPS) transaction information and, where applicable, the ACH Debit Transaction ID. **Platform Commission Report:** Details on Connect eCommerce commission payments for participating platforms. **Pricing Notification:** Includes the IMpb and rate elements that were used to price the package. **SQA Monthly Assessment:** Includes the Statistical Quality Adjustment (SQA) for DDU entry that will be charged for the month. **SQA Monthly Transaction:** Includes the Statistical Quality Analysis (SQA) for DDU entry that was charged for the month. **SQA Package Level Details:** Includes the manifested pricing elements and sample pricing elements that were used for the Statistical Quality Analysis (SQA) for DDU entry. **Transaction Details Report:** Displays a list of individual package charges that were aggregated into

Categories	USPS Ship Features
	a single EPS transaction. **Unmanifested Packages:** Includes a list of packages that were not initially paid for and have been assessed postage. A package is identified as unmanifested when a scan is received without a corresponding manifest. Include warnings, warning removals, and error confirmations in the pieces without a manifest data feed. **Unused Label Refund Request:** Includes the unused labels that were submitted for a refund and the rejection reason (if applicable). **Variance:** Displays the packages with postage discrepancies calculated between manifested pricing elements and manifest postage provided in the manifest.
Access Online Reports	The Online Dashboard provides summary details for manifests that were charged and package level details for postage adjustments. Customers should complete the following to access the USPS Ship Reports: • Log in to the Business Customer Gateway (BCG), navigate to "Shipping Services" and scroll to "USPS Ship Reports". • Select "Get Access". • Once access has been granted (this may be immediately), the service button will change to "Go to Service". Select "Go to Service". • The service home page will be displayed. Reports can be filtered, sorted, and exported in Excel and CSV formats.
Available Online Reports	**Carbon Summary**: displays the carbon dioxide impact (in metric tons) that the USPS incurs for a shipper's parcels. **Census Verification Report**: displays a list of packages that include census errors due to incorrect packaging, weight, dimensions, entry/zone discrepancies. **Duplicates Report**: displays a list of packages that were identified as duplicates. A duplicate package is flagged when multiple packages have the same Tracking Number within a 120-day window, and they are not paid for. **Manifest Search Report**: displays PIC(s) or EFN(s) files to view packages that have been manifested. **Manifest Summary** displays the total number of packages, total postage, and postage variance for all packages submitted for a specific EFN, Date, File Type. **Manifest Variance Report**: displays a list of packages and the difference between manifested postage and USPS calculated postage. **Package Errors and Warnings (PEW)**: displays all packages that were accepted and rejected by EFN. For packages with errors, there will be additional details on errors and warnings. **Package Quality Noncompliance Report**: displays a list of packages that were flagged IMpb Compliance Types. **SQA Sampling Summary Report**: displays a comparison of the manifested weight, dimensions, mail class and the sampled weight, dimensions, mail class along with the postage variance as a result of sampling. **Third Party Billing Details Report:** displays billing and transaction details for the Third Party Billing payer and shipper. **Third Party Billing Summary Report:** displays summarized information for the Third Party Billing payer and shipper.

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	Transaction Details Report: provides the ability to search for transactions associated to a debit transaction ID or for a company over a given period.
	Unmanifested Report: displays a list of packages that have scans with no manifest. If/when a manifest is received, the package is removed from the report.
	Unused Labels Report: provides a list of packages that were submitted for an unused label refund request.

For assistance or additional information, please contact the USPS Ship Helpdesk at uspsshipsupport@usps.gov or 1-877-672-0007 Option 7, Option 1.