

Google Accessibility Conformance Report

International edition, based on VPAT® Version 2.4Rev¹

Name of product/version:	Google Sheets
Report date:	03 October 2023
Product description:	Google Sheets is a web app which allows users to create and collaborate on online spreadsheets in real-time and from any device.
Contact information:	vpat-questions@google.com
Evaluation methods used:	<p>The W3C Website Accessibility Conformance Evaluation Methodology (WCAG-EM) was followed for conducting the accessibility audit. The testing included manual accessibility testing, automated accessibility tools, and testing with assistive technology across multiple platforms and browsers.</p> <p>The following applications were used as part of the audit to identify potential accessibility issues:</p> <ul style="list-style-type: none">• Desktop browsers: Chrome (NVDA)• Assistive technologies: NVDA• Accessibility testing tools: Deque DevTools Pro, Deque Auditor, Color Contrast Analyser
Applicable standards/guidelines:	<p>This report covers the degree of conformance for the following accessibility standards/guidelines:</p> <ul style="list-style-type: none">• Web Content Accessibility Guidelines (WCAG) 2.0 Level A and AA• Web Content Accessibility Guidelines (WCAG) 2.1 Level A and AA• Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018• EN 301 549 Accessibility requirements for ICT products and services - V3.1.1 (2019-11) and EN 301 549

¹ “Voluntary Product Accessibility Template” and “VPAT” are registered service marks of the Information Technology Industry Council (ITI)

Name of product/version:	Google Sheets
	<u>Accessibility requirements for ICT products and services - V3.2.1 (2021-03)</u>

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Pages Tested

- Select a Data Range dialog
- Combine multiple datasets
- Enter data manually
- Record a macro
- Use a COUNTUNIQUE function
- Create a pivot table
- Create a bar chart
- Apply alternating colors
- Conditional Formatting
- Format cells
- Freeze rows/columns
- Change chart colors
- Validate data
- Protect ranges
- Apply slicers
- Find and remove duplicate rows
- Format numbers
- Add comment
- Tag someone / +mention
- Find new comments
- Reply to comment
- Resolve comments
- Send MS Excel file
- Scan & comprehend
- Find a tab
- Print selection

Terms

The terms used in the conformance level information are defined as follows:

Supports: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.

Partially supports: Some functionality of the product does not meet the criterion.

Does not support: The majority of product functionality does not meet the criterion.

Not applicable: The criterion is not relevant to the product.

Not evaluated: The product has not been evaluated against the criterion. This can be used only in WCAG Level AAA criteria.

WCAG 2.1 Report

Tables 1 and 2 also document conformance with:

- EN 301 549: Chapter 9 — Web, Sections 10.1–10.4 of Chapter 10 — Non-Web Documents, Sections 11.1–11.4 and 11.8.2 of Chapter 11 — Software (open and closed functionality), and Sections 12.1.2 and 12.2.4 of Chapter 12 — Documentation and Support Services
- Revised Section 508: Chapter 5 — 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 — 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.1 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.1 Conformance Requirements](#).

Table 1: Success Criteria, Level A

Criteria	Conformance level	Remarks and explanations
<p><u>1.1.1 Non-text Content</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> • 9.1.1.1 (Web) • 10.1.1.1 (Non-web document) • 11.1.1.1.1 (Open Functionality Software) • 11.1.1.1.2 (Closed Functionality Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) 	Partially Supports	<p>The non-text content has text alternatives or has a text alternate that serve equivalent purpose across the pages tested. However, there are exceptions.</p> <ul style="list-style-type: none"> • A text alternative is missing on the 'Find a tab : Page 25' page.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>1.2.1 Audio-only and Video-only (Prerecorded)</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.2.1 (Web) ● 10.1.2.1 (Non-web document) ● 11.1.2.1.1 (Open Functionality Software) ● 11.1.2.1.2.1 and 11.1.2.1.2.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) 	Not Applicable	There is no prerecorded video or prerecorded audio only, on the tested pages.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> 602.3 (Support Docs) 		
<p><u>1.2.2 Captions (Prerecorded)</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> 9.1.2.2 (Web) 10.1.2.2 (Non-web document) 11.1.2.2 (Open Functionality Software) 11.1.2.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Not Applicable	There is no prerecorded video in the tested pages, therefore no captions.
<p><u>1.2.3 Audio Description or Media Alternative (Prerecorded)</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p>	Not Applicable	There is no prerecorded video in the tested pages, therefore no audio description.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 9.1.2.3 (Web) ● 10.1.2.3 (Non-web document) ● 11.1.2.3.1 (Open Functionality Software) ● 11.1.2.3.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>1.3.1 Info and Relationships</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.3.1 (Web) ● 10.1.3.1 (Non-web document) ● 11.1.3.1.1 (Open Functionality Software) 	Partially Supports	<p>Most Information, structure, and relationships conveyed through presentation can be programmatically determined or are available in text. However, there are exceptions:</p> <ul style="list-style-type: none"> ● A group label is missing on 'Apply alternating colors : Page 8'.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.1.3.1.2 (Closed Software) – Informative only ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		<ul style="list-style-type: none"> ● Visual heading text is not marked as heading on numerous pages.
<p><u>1.3.2 Meaningful Sequence</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.3.2 (Web) ● 10.1.3.2 (Non-web document) ● 11.1.3.2.1 (Open Functionality Software) ● 11.1.3.2.2 (Closed Software) – Informative only ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) 	Partially Supports	<p>Content is presented in a meaningful way that can be programmatically determined across the user pages tested. However, there are exceptions:</p> <ul style="list-style-type: none"> ● Informative (static) content is not readable by a screen reader on the ‘Create a bar chart : Page 7’ and ‘Conditional Formatting : Page 9’ pages.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>1.3.3 Sensory Characteristics</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.3.3 (Web) ● 10.1.3.3 (Non-web document) ● 11.1.3.3 (Open Functionality Software) ● 11.1.3.3 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) 	Supports	Content does not rely on sensory characteristics of components such as shape, color, size, visual location, orientation, or sound for understanding and operating content.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> 602.3 (Support Docs) 		
<p><u>1.4.1 Use of Color</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> 9.1.4.1 (Web) 10.1.4.1 (Non-web document) 11.1.4.1 (Open Functionality Software) 11.1.4.1 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Partially Supports	Use of alternates to color is partially supported across the pages tested. There are 33 issues across multiple pages; many of the issues are related to focus state of a button.
<p><u>1.4.2 Audio Control</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> 9.1.4.2 (Web) 10.1.4.2 (Non-web document) 	Not Applicable	There is no prerecorded audio in the tested pages, therefore no need for audio controls.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.1.4.2 (Open Functionality Software) ● 11.1.4.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>2.1.1 Keyboard</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.1.1 (Web) ● 10.2.1.1 (Non-web document) ● 11.2.1.1.1 (Open Functionality Software) ● 11.2.1.1.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) 	Partially Supports	Keyboard navigation is supported across the pages tested. However, there are exceptions: <ul style="list-style-type: none"> ● Device-dependent event handlers are used on several pages. ● Scrollable region must have keyboard access on the 'Print selection : Page 26' page. ● Function cannot be performed by keyboard alone on several pages.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>2.1.2 No Keyboard Trap</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.1.2 (Web) ● 10.2.1.2 (Non-web document) ● 11.2.1.2 (Open Functionality Software) ● 11.2.1.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) 	Supports	There are no keyboard traps on the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> 602.3 (Support Docs) 		
<p><u>2.1.4 Character Key Shortcuts</u> (Level A 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> 9.2.1.4 (Web) 10.2.1.4 (Non-web document) 11.2.1.4.1 (Open Functionality Software) 11.2.1.4.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>	Supports	Keyboard shortcuts are supported across the pages tested.
<p><u>2.2.1 Timing Adjustable</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> 9.2.2.1 (Web) 10.2.2.1 (Non-web document) 11.2.2.1 (Open Functionality Software) 	Partially Supports	Timing and time limit adjustment is well supported across the pages tested. However, there is one exception: <ul style="list-style-type: none"> Content visually appears and disappears with no ability to adjust timing on the ‘Record a macro’ page.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.2.2.1 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>2.2.2 Pause, Stop, Hide</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.2.2 (Web) ● 10.2.2.2 (Non-web document) ● 11.2.2.2 (Open Functionality Software) ● 11.2.2.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) 	Partially Supports	<p>Moving, blinking, scrolling, or auto-updating information is well supported on the pages tested. However, there is one exception:</p> <ul style="list-style-type: none"> ● Moving/blinking content has no pause/stop mechanism on the 'Record a macro : Page 4' page.

Criteria	Conformance level	Remarks and explanations
<p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>2.3.1 Three Flashes or Below Threshold</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.3.1 (Web) ● 10.2.3.1 (Non-web document) ● 11.2.3.1 (Open Functionality Software) ● 11.2.3.1 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	There is no flashing content across the pages tested.

Criteria	Conformance level	Remarks and explanations
<p><u>2.4.1 Bypass Blocks</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.4.1 (Web) ● 10.2.4.1 (Non-web document) – Does not apply ● 11.2.4.1 (Open Functionality Software) – Does not apply ● 11.2.4.1 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Bypass blocks are supported across the pages tested.
<p><u>2.4.2 Page Titled</u> (Level A) Also applies to: EN 301 549 Criteria</p>	Supports	Pages have valid titles across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 9.2.4.2 (Web) ● 10.2.4.2 (Non-web document) ● 11.2.4.2 (Open Functionality Software) - Does not apply ● 11.2.4.2 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>2.4.3 Focus Order</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.4.3 (Web) ● 10.2.4.3 (Non-web document) ● 11.2.4.3 (Open Functionality Software) 	Partially Supports	Most focusable components receive focus in an order that preserves meaning and operability across the pages tested. However, there are exceptions: <ul style="list-style-type: none"> ● When a modal is opened, keyboard focus is not placed into it on 'Apply alternating colors : Page 8' page.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.2.4.3 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		<ul style="list-style-type: none"> ● When a modal is closed, focus is not returned to the triggering element on several pages. ● Keyboard focus is lost or misplaced due to user interaction or content update on 'Find new comments' and 'Project Wide' pages. ● Keyboard focus order is not logical on the 'Change chart colors : Page 12' page.
<p><u>2.4.4 Link Purpose (In Context)</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.4.4 (Web) ● 10.2.4.4 (Non-web document) ● 11.2.4.4 (Open Functionality Software) ● 11.2.4.4 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) 	Supports	The purpose of each link can be determined from the link text alone or from the link text together with its programmatically determined link context across the pages tested.

Criteria	Conformance level	Remarks and explanations
<p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>2.5.1 Pointer Gestures</u> (Level A 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.5.1 (Web) ● 10.2.5.1 (Non-web document) ● 11.2.5.1 (Open Functionality Software) ● 11.2.5.1 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>	Supports	There are no pointer gestures across the pages tested.
<p><u>2.5.2 Pointer Cancellation</u> (Level A 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.5.2 (Web) 	Supports	Pointer cancellation is supported across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 10.2.5.2 (Non-web document) ● 11.2.5.2 (Open Functionality Software) ● 11.2.5.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p><u>2.5.3 Label in Name</u> (Level A 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.5.3 (Web) ● 10.2.5.3 (Non-web document) ● 11.2.5.3.1 (Open Functionality Software) ● 11.2.5.3.2 (Closed Software) – Informative only ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) 	Partially Supports	Label in Name is partially supported across the pages tested. There are 17 issues across multiple pages.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.2.4 (Support Docs) Revised Section 508 – Does not apply		
<p><u>2.5.4 Motion Actuation</u> (Level A 2.1 only)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.5.4 (Web) ● 10.2.5.4 (Non-web document) ● 11.2.5.4 (Open Functionality Software) ● 11.2.5.4 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Not Applicable	There is no functionality that is operated by device motion across the pages tested.
<p><u>3.1.1 Language of Page</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.1.1 (Web) ● 10.3.1.1 (Non-web document) 	Supports	Default human language of pages is supported across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.3.1.1.1 (Open Functionality Software) ● 11.3.1.1.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>3.2.1 On Focus</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.2.1 (Web) ● 10.3.2.1 (Non-web document) ● 11.3.2.1 (Open Functionality Software) ● 11.3.2.1 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) 	Supports	No user interface components when focused initiate changes of context across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>3.2.2 On Input</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.2.2 (Web) ● 10.3.2.2 (Non-web document) ● 11.3.2.2 (Open Functionality Software) ● 11.3.2.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	<p>Nothing causes a change of context without advising the user beforehand across the pages tested. However, there is one exception:</p> <ul style="list-style-type: none"> ● Form field causes unexpected change on the 'Create a pivot table : Page 6' page.

Criteria	Conformance level	Remarks and explanations
<p><u>3.3.1 Error Identification</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.3.1 (Web) ● 10.3.3.1 (Non-web document) ● 11.3.3.1.1 (Open Functionality Software) ● 11.3.3.1.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	<p>Input errors are detected and described across the pages tested. However, there are exceptions:</p> <ul style="list-style-type: none"> ● Form field with error not identified on the ‘Create a pivot table : Page 6’ and ‘Record a macro : Page 4’ pages.
<p><u>3.3.2 Labels or Instructions</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.3.2 (Web) ● 10.3.3.2 (Non-web document) 	Partially Supports	<p>Labels or instruction on content are provided when required across most of the pages tested. However, there are exceptions:</p> <ul style="list-style-type: none"> ● Label is not persistent on multiple pages. ● Visible label missing on three pages.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.3.3.2 (Open Functionality Software) ● 11.3.3.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>4.1.1 Parsing</u> (Level A) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.4.1.1 (Web) ● 10.4.1.1 (Non-web document) ● 11.4.1.1.1 (Open Functionality Software) ● 11.4.1.1.2 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) 	Partially Supports	Content is implemented with proper markup on the pages tested. However, there are exceptions: <ul style="list-style-type: none"> ● Certain ARIA roles must be contained by particular parents on numerous pages. ● ID attribute value must be unique on numerous pages. ● Interactive controls must not be nested on ‘Change chart colors : Page 12’ and ‘Create a bar chart : Page 7’ pages.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>4.1.2 Name, Role, Value</u> (Level A)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.4.1.2 (Web) ● 10.4.1.2 (Non-web document) ● 11.4.1.2.1 (Open Functionality Software) ● 11.4.1.2.2 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) 	Partially Supports	<p>The interface components have valid name, role and value (when necessary). However, there are exceptions:</p> <ul style="list-style-type: none"> ● ARIA attributes must conform to valid names ● ARIA input fields must have an accessible name ● Button: Button does not have a role ● Elements must only use allowed ARIA attributes ● Form elements must have labels ● Form field: Form field is not labeled ● Name: The element's name is missing or incorrect ● Required ARIA attributes must be provided

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none">• 504.2 (Authoring Tool)• 602.3 (Support Docs)		

Table 2: Success Criteria, Level AA

Criteria	Conformance level	Remarks and explanations
<p><u>1.2.4 Captions (Live)</u> (Level AA)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.2.4 (Web) ● 10.1.2.4 (Non-web document) ● 11.1.2.4 (Open Functionality Software) ● 11.1.2.4 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	There were no captions or synchronized media across the pages tested.
<p><u>1.2.5 Audio Description (Prerecorded)</u> (Level AA)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.2.5 (Web) ● 10.1.2.5 (Non-web document) 	Not Applicable	There was no prerecorded video content across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.1.2.5 (Open Functionality Software) ● 11.1.2.5 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>1.3.4 Orientation</u> (Level AA 2.1 only)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.3.4 (Web) ● 10.1.3.4 (Non-web document) ● 11.1.3.4 (Open Functionality Software) ● 11.1.3.4 (Closed Software) ● 11.8.2 (Authoring Tool) 	Supports	Content view is not restricted across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		
<p><u>1.3.5 Identify Input Purpose</u> (Level AA 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.3.5 (Web) ● 10.1.3.5 (Non-web document) ● 11.1.3.5.1 (Open Functionality Software) ● 11.1.3.5.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>	Supports	The purpose of each input field collecting information can be programmatically determined across the pages tested.
<p><u>1.4.3 Contrast (Minimum)</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.4.3 (Web) ● 10.1.4.3 (Non-web document) 	Partially Supports	Most visual presentation of text and images meets or exceeds contrast ratios across the pages tested. However, there are exceptions:

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.1.4.3 (Open Functionality Software) ● 11.1.4.3 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		<ul style="list-style-type: none"> ● Link or button text lacks 4.5:1 contrast ratio on hover or focus on multiple pages. ● Text content lacks 4.5:1 contrast ratio on multiple pages.
<p><u>1.4.4 Resize text</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.4.4 (Web) ● 10.1.4.4 (Non-web document) ● 11.1.4.4.1 (Open Functionality Software) ● 11.1.4.4.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) 	Partially Supports	Text cant be resized without assistive technology up to 200 percent without loss of content or functionality throughout the pages tested. However, there are exceptions; <ul style="list-style-type: none"> ● Content is lost at 200% zoom on multiple pages. ● Functionality is lost at 200% zoom on the 'Record a macro : Page 4' and 'Project Wide : Page 28' pages.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>1.4.5 Images of Text</u> (Level AA)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.4.5 (Web) ● 10.1.4.5 (Non-web document) ● 11.1.4.5.1 (Open Functionality Software) ● 11.1.4.5.2 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) 	Partially Supports	<p>Images of text are not used incorrectly across the pages tested. However, there is one exception:</p> <ul style="list-style-type: none"> ● An image of text is used instead of text on the 'Use a COUNTUNIQUE function : Page 5' page.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> 602.3 (Support Docs) 		
<p><u>1.4.10 Reflow</u> (Level AA 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> 9.1.4.10 (Web) 10.1.4.10 (Non-web document) 11.1.4.10 (Open Functionality Software) 11.1.4.10 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>	Does Not Support	<p>Reflow is partially supported across the page tested. However, certain functionality cannot be completed when in reflow causing this SC to fail:</p> <ul style="list-style-type: none"> Content overlaps other content on multiple pages (20 issues). Content does not reflow to fit 320px width equivalent on the ‘Protect ranges : Page 14’ page.
<p><u>1.4.11 Non-text Contrast</u> (Level AA 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> 9.1.4.11 (Web) 10.1.4.11 (Non-web document) 11.1.4.11 (Open Functionality Software) 	Partially Supports	<p>Non-text contrast of elements and graphical objects are supported across several elements in the pages tested. However, there are exceptions:</p> <ul style="list-style-type: none"> State of active component lacks 3 to 1 contrast ratio on multiple pages. Active user interface component lacks 3 to 1 contrast ratio on multiple pages.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.1.4.11 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		<ul style="list-style-type: none"> ● Graphical object lacks 3 to 1 contrast ratio on the 'Freeze rows/columns : Page 11' page. ● An icon lacks 3 to 1 contrast ratio on the 'Change chart colors : Page 12' page.
<p><u>1.4.12 Text Spacing</u> (Level AA 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.4.12 (Web) ● 10.1.4.12 (Non-web document) ● 11.1.4.12 (Open Functionality Software) ● 11.1.4.12 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>	Supports	Text spacing is widely supported across the pages tested.
<p><u>1.4.13 Content on Hover or Focus</u> (Level AA 2.1 only) Also applies to:</p>	Partially Supports	Content on hover or focus is dismissible and hoverable across the

Criteria	Conformance level	Remarks and explanations
<p>EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.1.4.13 (Web) ● 10.1.4.13 (Non-web document) ● 11.1.4.13 (Open Functionality Software) ● 11.1.4.13 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>		<p>pages tested. However, there are exceptions:</p> <ul style="list-style-type: none"> ● Additional content not dismissible on multiple pages. ● Hover content disappearing on the 'Protect ranges : Page 14' page.
<p><u>2.4.5 Multiple Ways</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.4.5 (Web) ● 10.2.4.5 (Non-web document) – Does not apply ● 11.2.4.5 (Open Functionality Software) – Does not apply ● 11.2.4.5 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) 	<p>Supports</p>	<p>There are multiple ways to locate pages across the pages tested.</p>

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs 		
<p><u>2.4.6 Headings and Labels</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.4.6 (Web) ● 10.2.4.6 (Non-web document) ● 11.2.4.6 (Open Functionality Software) ● 11.2.4.6 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) 	Partially Supports	<p>Most of the headings and labels are descriptive across the pages tested. However, there are exceptions:</p> <ul style="list-style-type: none"> ● Buttons have same name but different actions on several pages. ● Label does not convey purpose of control on the ‘Create a pivot table : Page 6’ page. ● Programmatic label does not convey purpose of control on three pages.

Criteria	Conformance level	Remarks and explanations
<p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>2.4.7 Focus Visible</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.2.4.7 (Web) ● 10.2.4.7 (Non-web document) ● 11.2.4.7 (Open Functionality Software) ● 11.2.4.7 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	<p>Focus is visible and well-supported across the pages tested. However, there is one exception:</p> <ul style="list-style-type: none"> ● A focus indicator is missing on numerous pages.

Criteria	Conformance level	Remarks and explanations
<p><u>3.1.2 Language of Parts</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.1.2 (Web) ● 10.3.1.2 (Non-web document) ● 11.3.1.2 (Open Functionality Software) – Does not apply ● 11.3.1.2 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	The human language of each passage or phrase in the content can be programmatically determined across the pages tested.
<p><u>3.2.3 Consistent Navigation</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.2.3 (Web) 	Supports	Navigational mechanisms that are repeated on multiple Web pages within a set of Web pages occur in the same relative order across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 10.3.2.3 (Non-web document) – Does not apply ● 11.3.2.3 (Open Functionality Software) – Does not apply ● 11.3.2.3 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs 		
<p><u>3.2.4 Consistent Identification</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.2.4 (Web) 	Supports	Components that have the same functionality within a set of Web pages are identified consistently across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 10.3.2.4 (Non-web document) – Does not apply ● 11.3.2.4 (Open Functionality Software) – Does not apply ● 11.3.2.4 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs 		
<p><u>3.3.3 Error Suggestion</u> (Level AA)</p> <p>Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.3.3 (Web) ● 10.3.3.3 (Non-web document) 	Supports	Error suggestion is implemented across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 11.3.3.3 (Open Functionality Software) ● 11.3.3.3 (Closed Software) ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p><u>3.3.4 Error Prevention (Legal, Financial, Data)</u> (Level AA) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.3.3.4 (Web) ● 10.3.3.4 (Non-web document) ● 11.3.3.4 (Open Functionality Software) ● 11.3.3.4 (Closed Software) ● 11.8.2 (Authoring Tool) 	Not Applicable	There were no legal commitments or financial transactions across the pages tested.

Criteria	Conformance level	Remarks and explanations
<ul style="list-style-type: none"> ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 		
<p>4.1.3 Status Messages (Level AA 2.1 only) Also applies to: EN 301 549 Criteria</p> <ul style="list-style-type: none"> ● 9.4.1.3 (Web) ● 10.4.1.3 (Non-web document) ● 11.4.1.3 (Open Functionality Software) ● 11.4.1.3 (Closed Software) – Does not apply ● 11.8.2 (Authoring Tool) ● 12.1.2 (Product Docs) ● 12.2.4 (Support Docs) <p>Revised Section 508 – Does not apply</p>	Partially Supports	<p>Status messages announcements are generally well-supported across the pages tested. However, there are exceptions:</p> <ul style="list-style-type: none"> ● Status message not automatically announced on the ‘Record a macro : Page 4’ and ‘Send MS Excel file : Page 23’ pages.

Table 3: Success Criteria, Level AAA

Notes: Not evaluated

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Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance level	Remarks and explanations
302.1 Without Vision	Web: Partially Supports	<p>Most functions of the product are usable without vision.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none"> • 1.1.1 Non-text content • 1.3.1 Info and Relationships • 1.3.2 Meaningful Sequence • 1.4.1 Use of Color • 2.1.1 Keyboard • 2.4.3 Focus Order • 2.4.6 Headings And Labels • 2.4.7 Focus Visible • 3.2.2 On Input • 3.3.1 Error Identification • 4.1.1 Parsing • 4.1.2 Name, role, value
302.2 With Limited Vision	Web: Partially Supports	<p>Web: Most functions of the product are usable with limited vision.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none"> • 1.1.1 Non-text content • 1.3.1 Info and Relationships • 1.3.2 Meaningful Sequence • 1.4.1 Use of Color • 1.4.3 Contrast (Minimum) • 1.4.4 Resize text • 1.4.5 Images of Text • 2.1.1 Keyboard

Criteria	Conformance level	Remarks and explanations
		<ul style="list-style-type: none"> ● 2.4.3 Focus Order ● 2.4.6 Headings And Labels ● 2.4.7 Focus Visible ● 3.2.2 On Input ● 3.3.1 Error Identification ● 3.3.2 Labels or Instructions ● 4.1.2 Name, role, value
302.3 Without Perception of Color	Web: Partially Supports	<p>Web: Most functions of the product are usable without perception of color.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none"> ● 1.4.1 Use of Color ● 1.4.3 Contrast (Minimum) ● 3.3.1 Error Identification
302.4 Without Hearing	Web: Supports	Web: The functions of the product are usable without hearing.
302.5 With Limited Hearing	Web: Supports	Web: The functions of the product are usable without hearing.
302.6 Without Speech	Web: Supports (Not Applicable)	Web: The product does not require the use of speech.
302.7 With Limited Manipulation	Web: Partially Supports	<p>Web: Users with limited manipulation who use speech recognition or switch control software will not have difficulty navigating to most of the controls.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none"> ● 2.1.1 Keyboard ● 2.4.3 Focus Order

Criteria	Conformance level	Remarks and explanations
		<ul style="list-style-type: none"> ● 2.4.6 Headings And Labels ● 2.4.7 Focus Visible ● 4.1.1 Parsing ● 4.1.2 Name, role, value
302.8 With Limited Reach and Strength	Web: Supports (Not Applicable)	Web: The product does not provide a manual mode of operation.
302.9 With Limited Language, Cognitive, and Learning Abilities	Web: Partially Supports	<p>Web: The product is functional for users with limited language, cognitive, and learning abilities. Users with cognitive disabilities have varying needs for features that allow them to adapt content and work with assistive technology. The product provides labelling for most controls.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none"> ● 1.1.1 Non-text Content ● 1.3.1 Info and Relationships ● 1.3.2 Meaningful Sequence ● 1.4.1 Use of Color ● 1.4.5 Images of Text ● 2.1.1 Keyboard ● 2.2.1 Timing Adjustable ● 2.2.2 Pause, Stop, Hide ● 2.4.3 Focus Order ● 2.4.6 Headings and Labels ● 2.4.7 Focus Visible ● 3.2.2 On Input ● 3.3.1 Error Identification ● 3.3.2 Labels or Instructions ● 4.1.1 Parsing ● 4.1.2 Name, role, value

Chapter 4: Hardware

Notes: Not applicable. The product is not a hardware product.

Chapter 5: Software

Notes: Not applicable.

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.1 section	See information in WCAG 2.1 section
<u>502 Interoperability with Assistive Technology</u>	Heading cell – no response required	Heading cell – no response required
502.2.1 User Control of Accessibility Features	See WCAG 2.1 section	
502.2.2 No Disruption of Accessibility Features	See WCAG 2.1 section	
502.3 Accessibility Services	Heading cell – no response required	Heading cell – no response required
502.3.1 Object Information	See WCAG 2.1 section	
502.3.2 Modification of Object Information	See WCAG 2.1 section	
502.3.3 Row, Column, and Headers	See WCAG 2.1 section	
502.3.4 Values	See WCAG 2.1 section	
502.3.5 Modification of Values	See WCAG 2.1 section	

Criteria	Conformance Level	Remarks and Explanations
502.3.6 Label Relationships	See WCAG 2.1 section	
502.3.7 Hierarchical Relationships	See WCAG 2.1 section	
502.3.8 Text	See WCAG 2.1 section	
502.3.9 Modification of Text	See WCAG 2.1 section	
502.3.10 List of Actions	See WCAG 2.1 section	
502.3.11 Actions on Objects	See WCAG 2.1 section	
502.3.12 Focus Cursor	See WCAG 2.1 section	
502.3.13 Modification of Focus Cursor	See WCAG 2.1 section	
502.3.14 Event Notification	See WCAG 2.1 section	
502.4 Platform Accessibility Features	See WCAG 2.1 section	
<u>503 Applications</u>	Heading cell – no response required	Heading cell – no response required
503.2 User Preferences	See WCAG 2.1 section	

Criteria	Conformance Level	Remarks and Explanations
503.3 Alternative User Interfaces	See WCAG 2.1 section	
<i>503.4 User Controls for Captions and Audio Description</i>	Heading cell – no response required	Heading cell – no response required
503.4.1 Caption Controls	See WCAG 2.1 section	
503.4.2 Audio Description Controls	See WCAG 2.1 section	
<u>504 Authoring Tools</u>	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter “not applicable”)	See WCAG 2.1 section	See information in WCAG 2.1 section
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not Applicable	This functionality was not covered in the user flows tested.
504.2.2 PDF Export	Not Applicable	This functionality was not covered in the user flows tested.
504.3 Prompts	See WCAG 2.1 section	
504.4 Templates	See WCAG 2.1 section	

Chapter 6: Support Documentation and Services

Notes: Not evaluated. Pending evaluation of the shared documentation website and shared support services for Google products.

Criteria	Conformance level	Remarks and explanations
601.1 Scope		
<u>602 Support Documentation</u>		
602.2 Accessibility and Compatibility Features	Not Applicable	
602.3 Electronic Support Documentation	Not applicable	
602.4 Alternate Formats for Non-Electronic Support Documentation	Not applicable	
<u>603 Support Services</u>		
603.2 Information on Accessibility and Compatibility Features	Not applicable	
603.3 Accommodation of Communication Needs	Supports	

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Chapter 4: Functional Performance Statements (FPS)

Criteria	Conformance Level	Remarks and Explanations
4.2.1 Usage without vision	Web: Partially Supports	<p>Most functions of the product are usable without vision.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none">• 1.1.1 Non-text content• 1.3.1 Info and Relationships• 1.3.2 Meaningful Sequence• 1.4.1 Use of Color• 2.1.1 Keyboard• 2.4.3 Focus Order• 2.4.6 Headings And Labels• 2.4.7 Focus Visible• 3.2.2 On Input• 3.3.1 Error Identification• 4.1.1 Parsing• 4.1.2 Name, role, value• 4.1.3 Status Messages
4.2.2 Usage with limited vision	Web: Partially Supports	<p>Web: Most functions of the product are usable with limited vision.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none">• 1.1.1 Non-text content• 1.3.1 Info and Relationships• 1.3.2 Meaningful Sequence• 1.4.1 Use of Color• 1.4.3 Contrast (Minimum)• 1.4.4 Resize text• 1.4.5 Images of Text

Criteria	Conformance Level	Remarks and Explanations
		<ul style="list-style-type: none"> ● 1.4.10 Reflow ● 1.4.11 Non-text Contrast ● 1.4.13 Content on Hover or Focus ● 2.1.1 Keyboard ● 2.4.3 Focus Order ● 2.4.6 Headings And Labels ● 2.4.7 Focus Visible ● 3.2.2 On Input ● 3.3.1 Error Identification ● 3.3.2 Labels or Instructions ● 4.1.2 Name, role, value ● 4.1.3 Status Messages
4.2.3 Usage without perception of colour	Web: Partially Supports	<p>Web: Most functions of the product are usable without perception of color.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none"> ● 1.4.1 Use of Color ● 1.4.3 Contrast (Minimum) ● 1.4.11 Non-text Contrast ● 3.3.1 Error Identification ● 4.1.3 Status Messages
4.2.4 Usage without hearing	Web: Supports	Web: The functions of the product are usable without hearing.
4.2.5 Usage with limited hearing	Web: Supports	Web: The functions of the product are usable without hearing.
4.2.6 Usage without vocal capability	Web: Supports (Not Applicable)	Web: The product does not require the use of speech.

Criteria	Conformance Level	Remarks and Explanations
4.2.7 Usage with limited manipulation or strength	Web: Partially Supports	<p>Web: Users with limited manipulation who use speech recognition or switch control software will not have difficulty navigating to most of the controls.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none"> • 2.1.1 Keyboard • 2.4.3 Focus Order • 2.4.6 Headings And Labels • 2.4.7 Focus Visible • 2.5.3 Label in Name • 4.1.1 Parsing • 4.1.2 Name, role, value • 4.1.3 Status Messages
4.2.8 Usage with limited reach	Web: Supports (Not Applicable)	Web: The product does not provide a manual mode of operation.
4.2.9 Minimize photosensitive seizure triggers	Web: Supports	Web: The Google Appliances webpages do not contain flashing content or media.
4.2.10 Usage with limited cognition	Web: Partially Supports	<p>Web: The product is functional for users with limited language, cognitive, and learning abilities. Users with cognitive disabilities have varying needs for features that allow them to adapt content and work with assistive technology. The product provides labelling for most controls.</p> <p>Exceptions are noted in:</p> <ul style="list-style-type: none"> • 1.1.1 Non-text Content • 1.3.1 Info and Relationships • 1.3.2 Meaningful Sequence

Criteria	Conformance Level	Remarks and Explanations
		<ul style="list-style-type: none"> ● 1.4.1 Use of Color ● 1.4.5 Images of Text ● 1.4.13 Content on Hover or Focus ● 2.1.1 Keyboard ● 2.2.1 Timing Adjustable ● 2.2.2 Pause, Stop, Hide ● 2.4.3 Focus Order ● 2.4.6 Headings and Labels ● 2.4.7 Focus Visible ● 3.2.2 On Input ● 3.3.1 Error Identification ● 3.3.2 Labels or Instructions ● 4.1.1 Parsing ● 4.1.2 Name, role, value ● 4.1.3 Status Messages
4.2.11 Privacy	Web: Supports	The Google Appliances webpages do not provide any privacy features.

Chapter 5: Generic Requirements

Criteria	Conformance Level	Remarks and Explanations
5.1 Closed functionality	Heading cell – no response required	Heading cell – no response required
5.1.2 General	Heading cell – no response required	Heading cell – no response required
5.1.2.1 Closed functionality	See 5.2 through 13	See information in 5.2 through 13
5.1.2.2 Assistive technology	See 5.1.3 through 5.1.6	See information in 5.1.3 through 5.1.6
5.1.3 Non-visual access	Heading cell – no response required	Heading cell – no response required
5.1.3.1 General	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.2 Auditory output delivery including speech	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.3 Auditory output correlation	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.4 Speech output user control	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.

Criteria	Conformance Level	Remarks and Explanations
5.1.3.5 Speech output automatic interruption	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.6 Speech output for non-text content	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.7 Speech output for video information	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.8 Masked entry	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.9 Private access to personal data	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.10 Non-interfering audio output	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.11 Private listening	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.12 Speaker volume	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.

Criteria	Conformance Level	Remarks and Explanations
5.1.3.13 Volume reset	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.14 Spoken languages	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.15 Non-visual error identification	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.3.16 Receipts, tickets, and transactional outputs	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from attaching, installing, or using assistive technology.
5.1.4 Functionality closed to text enlargement	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from enlarging text.
5.1.5 Visual output for auditory information	Not applicable	The criterion is not relevant to the product. The product does not have a feature relevant to 5.1.5 Visual output for auditory information.
5.1.6 Operation without keyboard interface	Heading cell – no response required	Heading cell – no response required
5.1.6.1 Closed functionality	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from operating a keyboard interface.

Criteria	Conformance Level	Remarks and Explanations
5.1.6.2 Input focus	Not applicable	The product does not contain functionality limited by characteristics that prevent a user from operating a keyboard interface.
5.2 Activation of accessibility features	Does Not Support	There is an accessibility feature that requires a screen reader to access but is meant for all keyboard users.
5.3 Biometrics	Not applicable	The criterion is not relevant to the product. The product does not have a feature relevant to 5.3 Biometrics.
5.4 Preservation of accessibility information during conversion	Not applicable	The criterion is not relevant to the product. The product does not have a feature relevant to 5.4 Preservation of accessibility information during conversion.
5.5 Operable parts	Heading cell – no response required	Heading cell – no response required
5.5.1 Means of operation	Not applicable	The criterion is not relevant to the product. The product does not have a feature relevant to 5.5 Operable parts – 5.5.1 Means of operation.
5.5.2 Operable parts discernibility	Supports	On-screen controls, such as buttons, are distinguishable without user vision.
5.6 Locking or toggle controls	Heading cell – no response required	Heading cell – no response required
5.6.1 Tactile or auditory status	Not applicable	The criterion is not relevant to the product. The product does not have a feature relevant to 5.6 Locking or toggle controls – 5.6.1 Tactile or auditory status.

Criteria	Conformance Level	Remarks and Explanations
5.6.2 Visual status	Not applicable	The criterion is not relevant to the product. The product does not have a feature relevant to 5.6 Locking or toggle controls – 5.6.2 Visual status.
5.7 Key repeat	Not applicable	The criterion is not relevant to the product. The product does not have a feature relevant to 5.7 Key repeat.
5.8 Double-strike key acceptance	Not applicable	The criterion is not relevant to the product. The product does not have a feature relevant to 5.8 Double-strike key acceptance.
5.9 Simultaneous user actions	Supports	The product does not require simultaneous user actions. The product is compatible with system settings for sequential key presses, such as Sticky Keys.

Chapter 6: ICT with Two-Way Voice Communication

Notes: Not applicable. The product does not contain functionality relating to, nor does it require/rely on, two-way voice communication.

Chapter 7: ICT with Video Capabilities

Notes: Not Applicable. This product does not contain any multimedia.

Chapter 8: Hardware

Notes: Not applicable. The product is not a hardware product.

Chapter 9: Web

See the WCAG 2.1 Report section.

Chapter 10: Non-Web Documents

Notes: Not applicable. The product does not include non-web documents.

Chapter 11: Software

Notes: Not applicable. The product is a web application and does not have authoring tool functionality.

Chapter 12: Documentation and Support Services

Notes: Not evaluated. Pending evaluation of the shared documentation website and shared support services for Google Appliances products.

Criteria	Conformance Level	Remarks and Explanations
12.1 Product documentation	Heading cell – no response required	Heading cell – no response required
12.1.1 Accessibility and compatibility features	Not Applicable	Support documentation for this product exists but is verified in another Accessibility Conformance Report.
12.1.2 Accessible documentation	Not applicable	Support documentation for this product exists but is verified in another Accessibility Conformance Report.
12.2 Support Services	Heading cell – no response required	Heading cell – no response required
12.2.2 Information on accessibility and compatibility features	Not applicable	
12.2.3 Effective communication	Supports	
12.2.4 Accessible documentation	Not applicable	

Chapter 13: ICT Providing Relay or Emergency Service Access

Notes: Not applicable. The product does not provide relay or emergency service access.

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